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Securities code: 6866

Date of sending by postal mail: February 13, 2024

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To our shareholders:

Takahiro Okazawa  
President  
**HIOKI E.E. CORPORATION**  
81 Koizumi, Ueda-shi, Nagano

## Notice of the 72nd Annual General Meeting of Shareholders

We are pleased to announce the 72nd Annual General Meeting of Shareholders of HIOKI E.E. CORPORATION (the “Company”), which will be held as indicated below.

When convening this General Meeting of Shareholders, the Company takes measures for the electronic provision of information contained in the Reference Documents for the General Meeting of Shareholders, etc. (matters for which electronic provision measures are to be taken), and posts this information on each of the following websites. Please access any of those websites to review the information.

[The Company’s website]

<https://www.hioki.co.jp/jp/ir/finance/shareholder/> (in Japanese)

[Website for posted informational materials for the General Meeting of Shareholders]

<https://d.sokai.jp/6866/teiji/> (in Japanese)

[TSE website (Listed Company Search)]

<https://www2.jpx.co.jp/tseHpFront/JJK010010Action.do?Show=Show> (in Japanese)

(Access the TSE website by using the internet address shown above, enter “HIOKI E.E.” in Issue name (company name) or the Company’s securities code “6866” in Code, and click “Search.” Then, click “Basic information” and select “Documents for public inspection/PR information.” Under “Filed information available for public inspection,” click “Click here for access” under “Notice of General Shareholders Meeting /Informational Materials for a General Shareholders Meeting.”)

If you are unable to attend the meeting in person, you may exercise your voting rights in writing or via the internet. Please review the Reference Documents for the General Meeting of Shareholders and exercise your voting rights by 5:15 p.m. on Tuesday, February 27, 2024 (Japan Time).

1. **Date and Time:** Wednesday, February 28, 2024, at 10:00 a.m.
2. **Venue:** HIOKI Hall, Head Office of the Company  
81 Koizumi, Ueda-shi, Nagano

3. **Purpose of the Meeting:**

**Matters to be reported:**

1. Business Report and Consolidated Financial Statements for the 72nd term (from January 1, 2023 to December 31, 2023), as well as the results of audit of the Consolidated Financial Statements by the Accounting Auditor and the Board of Corporate Auditors
2. Non-consolidated Financial Statements for the 72nd term (from January 1, 2023 to December 31, 2023)

**Matter to be resolved:**

**Proposal:** Appropriation of Surplus

4. **Matters Prescribed for Convocation (Information on Exercise of Voting Rights):**

- (1) If there is no indication of approval or disapproval for the proposal in the voting form, it will be treated as an indication of approval.
  - (2) If you exercise your voting right in duplicate both in writing (post) and via the internet, the Company will only deem your exercise via the internet valid.
  - (3) If you exercise your voting right multiple times via the internet, the Company will only deem the substance of your final exercise to be valid.
  - (4) If you wish to exercise your voting rights by proxy, designate another shareholder with voting rights as a proxy at the meeting, and have them present your voting form together with a document evidencing the authority to represent proxy to the receptionist at the meeting.
- You are kindly requested to present your voting form to the receptionist if you attend the meeting in person.
  - Paper-based documents stating matters subject to measures for electronic provision (in Japanese only) will also be sent to shareholders who have requested the delivery of paper-based documents. The “Notes to the Consolidated Financial Statements” and the “Notes to Non-consolidated Financial Statements” are not included in these documents in accordance with laws and regulations and the Article 15 of the Company’s Articles of Incorporation.  
Accordingly, the Consolidated Financial Statements and the Non-consolidated Financial Statements in these documents are part of the documents that were audited by the Accounting Auditor and Corporate Auditors of the Company when preparing the Accounting Auditor’s Report and the Corporate Auditors’ Report (in Japanese only).
  - If revisions to the matters subject to measures for electronic provision arise, a notice of the revisions and the details of the matters before and after the revisions will be posted on each of the websites described on page 1 hereof.
  - The 72nd Annual General Meeting of Shareholders will be available via video after the meeting. After the Annual General Meeting of Shareholders, the video will be available on the Company’s website (<https://www.hioki.co.jp/>) (in Japanese only) as soon as it has been prepared for distribution.

## Reference Documents for the General Meeting of Shareholders

### **Proposal:** Appropriation of Surplus

To reciprocate the support received from its shareholders, the Company holds a basic policy of providing a stable return of profits based on a consolidated dividend on equity ratio (DOE) of 2% or more (¥50 per share for the fiscal year 2023), aiming for a consolidated payout ratio of 40%, and to further return profits through improved business performance.

The Company proposes to pay a year-end dividend for the fiscal year 2023 of ¥90 per share after considering its business performance and dividend policy for the fiscal year 2023. Including the interim dividend of ¥90 per share, the annual dividend will be ¥180 per share.

(1) Type of dividend property

Cash

(2) Allotment of dividend assets and their aggregate amount

¥90 per common share of the Company

Total payment: ¥1,229,127,570

(3) Effective date of dividends of surplus

February 29, 2024